

**BOROUGH OF NEWTOWN
NEWTOWN, CONNECTICUT**

Minutes of the regular meeting of the Borough of Newtown Board of Burgesses on **Tuesday, September 8, 2015** in the Borough Office at Edmond Town Hall, Newtown, CT. Warden Gaston called the meeting to order at 7:49 p.m.

Present: Warden James Gaston, Senior Burgess Joan Crick, Burgess Betsy Kenyon, Burgess Bill Lucas, Burgess Chris Gardner, Zoning Officer Jean St. Jean, Treasurer Paula Brinkman, Clerk Ann LoBosco, Tree Warden Rob McCulloch

Absent: Second Senior Burgess Jay Maher, Burgess Anthony Baiad, Tax Collector Jodie Enriquez

Also Present: 2 members of the public

Senior Burgess Crick made a motion to accept the August 11, 2015 regular meeting minutes subject to the following correction: “Burgess Lucas made a motion to pay \$1,903.29 to the Town for the lighting fixtures from the Capital Reserve Account in October at which point the account will close, seconded by Burgess Gardner and unanimously approved. The balance of \$31,871.71 will be paid from the General Fund at that same time.” Seconded by Burgess Lucas and unanimously approved.

Public Participation: Michael Guman (38 Main Street) and John Bermingham (42 Main Street) requested the brightness of the lights on the corner of Main Street and Church Hill Road be lowered. Board members agreed that the lights are very bright which negatively affect neighboring properties. Warden Gaston has spoken with Rob Sibley regarding the matter but will follow up with him again.

Warden’s Report: Warden Gaston had nothing new to report.

Tree Warden: Rob McCulloch reported that he has been dealing with work orders from the Town on a daily basis. While Rob was away, Al Potter took care of a tree on West Street; Rob was very pleased with his work and reliability. He does have some tree re-plantings to discuss but will put them off until the spring because trees are in trouble right now with the lack of rain. He stated that it has been 3 years since pruning of trees on Main Street has been done. The power company only did line clearance pruning. He is waiting to hear from Al Potter about an estimate for the work to be done.

Rob has been doing some research on invasive bamboo and has talked with the spokesperson for the DEEP. Warden Gaston suggested he talk with Mary Gaudet Wilson as well since she has done a lot of research on this issue. Rob will be meeting Mr. and Mrs. Morris and Mr. Poeltl (residents of Glover Avenue) tomorrow to look at their properties and make an assessment. He will then write up a suggested remedy to the problem.

Tax Collector's Report: No report due to Tax Collector Enriquez's absence.

Treasurer's Report: Treasurer Paula Brinkman read the August 2015 report: A deposit of \$147,350.00 was made from Tax Collector Jodie Enriquez making a total of \$172,150.00. A deposit of \$14,000.00 was made from Jean St. Jean for building/zoning/sign/tag sale fees. A \$15,000.00 transfer was made to cover this month's invoicing. Capital Reserve is \$1,903.45 as of August 31, 2015.

Burgess Kenyon made a motion to accept the Treasurer's Report for August 2015,
seconded by Burgess Lucas and unanimously approved.

Zoning Officer's Report: Zoning Officer Jean St. Jean stated that the work at Lexington Gardens has begun and construction of the Newtown Savings Bank building will begin soon. Work on Hook & Ladder's project and 33 Main Street renovations continues. At October's Borough Zoning discussion will include possible changes to regulations in professional zones.

Historic District: Burgess Kenyon had nothing new to report.

Sidewalks: Warden Gaston stated that the sidewalk in front of the Middle School is in bad shape. He would like to send a letter to Dr. Erardi regarding the matter.

Streets & Parks: None.

Old Business: None.

New Business: Warden Gaston reported that Hook & Ladder may initiate a new fundraising effort that he would like to see the Borough make a contribution. All agreed.

Public Participation: None.

A regular meeting the Board of Burgesses will be held on Tuesday, October 13, 2015 at 7:30 p.m. in the Borough Office in Edmond Town Hall, Newtown, CT

There being no further business, Burgess Lucas made a motion to adjourn the meeting at 8:41 p.m., seconded by Burgess Gardner and unanimously approved.

Respectfully submitted,

Ann M. LoBosco
Borough Clerk

Borough of Newtown
 Newtown, CT
 Monthly Treasurer's Report
 For month ending August 31, 2015

Beginning Balance (August 1, 2015) \$317,222.77

OPERATING ACCOUNT (#673)

Income (Deposits)

Date	Description	Amount
Aug. 12, 2015	Tax Collector (YTD: \$172,150)	\$147,350.00
	Jean St. Jean : building/zoning/sign/tag sale fees	\$14,519.00

Interest income (Aug. 31, 2015) \$16.33

Total Income \$161,885.33

Expenses (checks written)

Date	Payable To	Description	Amount
Aug. 11, 2015	chk # 221 Treasurer's Acct (331)	invoices	\$15,000.00

Total Expenses \$15,000.00

Ending Cash Balance (August 31, 2015) \$464,108.10

Outstanding Checks	Payable To	Description	Amount
	Total Outstanding Checks		\$0.00

RECONCILED BANK BALANCE August 31, 2015 \$464,108.10

CAPITAL RESERVE ACCOUNT (#200)

Beginning Balance (August 1, 2015)	\$1,903.29
Interest income (August 31, 2015)	\$0.07
Ending Cash Balance (August 31, 2015)	<u>\$1,903.36</u>

1903.38
1903.45

<u>2 Yr. CD ACCT. (#814)</u>	matures 10/24/15	\$73,573.22
Interest income (August 31, 2015)	interest .35%	\$21.88
TOTAL		\$73,595.10

Respectfully submitted on September 8, 2015
 Paula Brinkman, Treasurer

Paula Brinkman

BOROUGH OF NEWTOWN
NEWTOWN, CT 06470

September 2, 2015

Ann M. Lobosco.
Borough Clerk
Borough of Newtown
37 Mt. Pleasant Road
Newtown, CT 06470

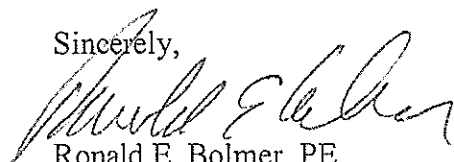
RE: Annual Report

Dear Ms. Lobosco:

In the past year I have been involved with the following:

1. Continuing construction inspections for various projects. These inspections include drainage projects as well as driveways.
2. Assist various agencies and property owners with determining road right of ways and property lines.
3. Assist property owners in determining where sewer lines and laterals are located.
4. Continue to investigate road and drainage complaints from homeowners.
5. Engineering reviews for various development proposals.
6. Involved with the installation of new waterlines on West Street, Castle Hill Road and Queen Street. Queen Street is to be repaved this construction season.
7. Involved with the construction of the new sidewalk system at the corner of Main Street and Church Hill Road.

Sincerely,



Ronald E. Bolmer, PE
Borough Engineer



TOWN OF NEWTOWN

ANNUAL REPORT BOROUGH OF NEWTOWN JULY 1, 2014 TO JUNE 30, 2015

During the past fiscal year the following activities were conducted by the Fire Marshal's Office

03	School inspections
02	Day Care Center inspections
07	Churches and church building inspections
01	Group Home inspection
87	Business and professional building inspections
00	Fuel tank removals
0	Blasting permits issued
12	Burn permits issued
06	C.O. Inspections
12	Plan Reviews
01	Site Plans
0	Fire Investigation

A handwritten signature in black ink, appearing to read "Bill Halstead", is written over a horizontal line.

Bill Halstead, Fire Marshal
September 1, 2015

Conservation Director Annual Report for the Borough of Newtown 2014 - 2015

The Conservation Director for the Borough of Newtown acts as the agent for the Inland Wetlands Agency, Aquifer Protection Agency, and Forest Practices Agency. The Director also staffs the Conservation Commission and serves the Borough Zoning as the staff environmental planner. The Conservation Director is also responsible for federal reporting and local regulations for flood plain management.

A summary of the actions of the Agent and the commissions in the Borough of Newtown during this past year:

I. Inland Wetlands –

- Agent

- 24 Site Plan Reviews
- 73 Site Inspections
- 9 Violation Inspections

- Commission

- 1 permit approvals
- 0 permit denials
- Amount of wetlands for alteration – 0.00 Acres
- Amount of linear stream for alteration – 0LF
- Amount of created wetlands for mitigation – 0.0 Acres

II. Borough Planning/Zoning –

- Agent

- 15 Site Plan Reviews
- 26 Site Design Meetings

III. Flood Plain –

- Agent

- 7 Site Plan Reviews
- 15 FEMA Reviews
- 12 Meetings with DEEP/FEMA on municipal responsibilities

Respectfully Submitted,

Robert Sibley
Conservation Director, Borough of Newtown

September 3, 2015

***Borough of Newtown
Zoning Commission
Newtown, Connecticut 06470***

September 8, 2015

Ms. Ann LoBosco
Borough Clerk
Borough of Newtown
Post Office Box 164
Newtown, Connecticut 06470

Re: Annual Report for Borough of Newtown Zoning Commission (7/1/14-6/30/15)

Dear Ann:

In response to your recent letter, I submit the following information regarding the period July 1, 2014 through June 30, 2015:

- At the meeting of August 14, 2014, Dr. Beck and his architect, Jonathan Kost, requested a one year extension of the temporary suspension of the zoning regulations with regards to the property at 12 Queen Street. The Commission approved his request.
- At the meeting of November 12, 2014, there was a public hearing on the application of Jonathan Kost, Architect for an amendment to the special exception approval for approximately 16' x 16' space on the third floor of the building located at 12 Queen Street to be used as a lab and employee area. The application was approved as presented.
- At a public hearing held on December 10, 2014, the Borough of Newtown Zoning Commission made application to revise the zoning regulations as follows: (a) Article 4 regarding restaurants with outdoor service; (b) Article 6 regarding district identification signs; (c) Article 7 regarding buildings with on street parking, street trees and other revisions; and (d) Article 8.01A regarding further expanding the provisions of the section that it does not apply to full-service restaurants whose primary purpose is to prepare and serve meals for consumption on the premises with an alcoholic beverage as an accompaniment to those meals and other revisions. The revisions were approved.
- Also at a public hearing held on December 10, 2014, the Commission approved the application of Newtown Hook and Ladder Company, No. 1, Incorporated for special exception approval for construction of a fire station building on property

Ms. Ann LoBosco
Borough Clerk
Borough of Newtown
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September 8, 2015

located at the rear portion of 36 Main Street (with frontage on Church Hill Road) with the following conditions:

1. Knox box required;
 2. Pressurized hydrant located at the front of the building; and
 3. Lighting shall be consistent with the Village District plan.
- At a public hearing held on April 8, 2015, the Commission approved their application for proposed additions/amendments to the zoning regulations regarding the need for regulation of some public utility installations that do not constitute principal uses, as revised.
- At public hearings held on April 8, 2015, May 13, 2015 and June 10, 2015, on June 10, 2015, the Commission approved the application of Mark Fois c/o Aquarion Water Company to construction a water pumping station on property owned by Newtown Hook & Ladder Company No. 1, Inc. located at 12 Church Hill Road with the following conditions:
1. HVAC (located on outside of pumping station) and generator vents will be located on southeast side of pumping station.
 2. Copy of permanent signed easement shall be provided to the Commission as soon as practical after it is signed/recorded.
 3. Landscape plan as presented and maintained.
- The Commission is continuing its review of the zoning regulations for possible revisions.

Should you need anything further, please do not hesitate to contact me.

Very truly yours,

Doug Nelson

Douglas Nelson
Chairman

/mco

***Borough of Newtown
Zoning Board of Appeals
Newtown, Connecticut 06470***

September 8, 2015

Ms. Ann LoBosco
Borough Clerk
Borough of Newtown
Post Office Box 164
Newtown, Connecticut 06470

Re: Annual Report for Borough of Newtown Zoning Board of Appeals

Dear Ann:

Regarding your recent memo, during the period July 1, 2014 through June 30, 2015, there were two (2) applications for variances to Section 5.01 of the Borough of Newtown zoning regulations of which both applications were approved as presented.

Should you need anything else, please do not hesitate to contact me.

Very truly yours,

John

John Madzula
Chairman

/mco